# **SAVES Program & Contact Information**

# SAVES Helpline ~ 609-485-SAVES

Information on all the strategic sourcing contracts is available by accessing the **Procurement & Logistics** link under the Tools & Resources heading on the FAA Employee website.

Waiver requests should be sent to: 9-NATL-SAVES-PROGRAM-WAIVERS@faa.gov

The SAVES Waiver Request form is available at: <a href="http://fast.faa.gov/ProcurementToolboxForms.cfm">http://fast.faa.gov/ProcurementToolboxForms.cfm</a>

Contract specific questions can be directed to the appropriate COR listed below.

#### Office Supplies

Miyo Calabro, 816-329-3113 Miyo.Calabro@faa.gov

#### IT Software and VTC

Marian Parrington, (609) 485-6931 Marian.Parrington@faa.gov

#### IT Hardware

Cheryl Walker, (405) 954-5893
Cheryl.Walker@faa.gov
Keith Bennett, (405) 954-0303
Keith.A.Bennett@faa.gov
Marian Parrington, (609) 485-6931
Marian.Parrington@faa.gov

#### Mail Services

Miyo Calabro, 816-329-3113 Miyo.Calabro@faa.gov

#### Office Equipment

Miyo Calabro, 816-329-3113 Miyo.Calabro@faa.gov

# Which Contract Should I Use?

	Office Depot	Lexmark	GTSI	Iron Bow	Microtech	CDW-G	Intelligent Decisions	VSGi
General Office Supplies	M							
Filing Supplies	М							
Batteries	М							
Calendars	M							
Toner	М							
Paper	М							
Fax Machines (stand-alone)	М							
Ability One / Unicor items	М							
Shredders	М							
Keyboards	Е					Е		
Mice	Е					Е		
Office Furnishings	0							
Copiers, MFDs		Μ						
Printers		Μ						
Servers, Storage Arrays			ш	ш				
Network Devices			ш	ш				
Software (off-the-shelf)					М			
Desktops, Laptops, Tablets						М		
Desktop Monitors						М		
Large Screens, Touch							М	
Screens							IVI	
Projectors, Scanners							М	
Storage Media (CDs, flash drives, tapes)							М	
Power Supplies (APC, UPS,								
surge protectors)							М	
Cables							М	
Videoteleconferencing (VTC)								М

This grid provides a general listing; it is not allinclusive.

#### Legend

- **M** = Mandatory contract purchase
- **E** = Available for purchase from more than one contract
- **O** = Office Depot may be used for furniture purchases if price/delivery is best value

# Strategic Sourcing for the Acquisition of Various Equipment and Supplies (SAVES)

# Quick Reference Guide

(Revised August 2012)

SAVES Helpline 609/485-SAVES

# Website

https://employees.faa.gov/org/staffoffices/afn/finance/sys tems/saves/

> Federal Aviation Administration Acquisition Policy and Oversight Strategic Acquisitions, AAP-600 800 Independence Ave., SW Washington, DC 20591

#### **OFFICE SUPPLIES**

Office Depot, DTFAWA-10-D-00026

#### Office Supplies

- · Copy paper
- Toner and Ink Jet Cartridges
- General Office Supplies
- · Custodial and Janitorial Supplies

Office Depot may be used for an occasional purchase of an office furnishing as an office supply.

Note: Federal Prison Industries (FPI) and other office furniture suppliers are the primary source for office furniture purchases. Furniture purchases over \$10,000 must use the FPI Acquisition Procedures in AMS T3.8.4.A.3

Office supply inquiries can be sent to <u>9-NATL-Saves-Program-OfficeSupplies@faa.gov</u>

#### **OFFICE EQUIPMENT**

Lexmark, DTFAWA-12-D-00018

#### Laser Printers (Network-ready)

- Desktop 35ppm B&W
- Workgroup 45ppm B&W
- Workgroup 50ppm B&W
- Workgroup 55ppm B&W
- Small Workgroup 35ppm Color
- Workgroup 50/45ppm B&W/Color

# **Multifunctional Copier Devices (MFDs)**

- 40ppm B&W Scan, Copy, Print, Fax
  45ppm B&W Scan, Copy, Print, Fax
- 55ppm B&W Scan, Copy, Print, Fax
- 75ppm B&W Scan, Copy, Print, T
- 45/40ppm B&W/Color Scan, Copy, Print, Fax
- 60/45ppm B&W/Color Scan, Copy, Print, Fax

# Maintenance, Lease Options, Accessories

Office equipment inquiries can be sent to <u>9-NATL-Saves-Program-Office-Equipment</u> @faa.gov

#### IT HARDWARE

Iron Bow, DTFAWA-11-D-00003 GTSI, DTFAWA-11-D-00004

#### Servers, Storage Arrays

- Servers
- SAN Switches
- Network-attached Storage
- Storage Disk Arrays

#### Network

- Routers, Hubs, Switches
- Wireless
- VoIP

Software - Red Hat, Symantec, VMware

**Maintenance, Professional Services** 

See <u>IT Hardware & Software website</u> for listing of primary manufacturers

### **IT HARDWARE**

**Intelligent Decisions, DTFAWA-11-D-00005** 

# **Computer Peripherals**

- Cable USB, KVM, fiber optic
- Power UPS, adapters, fans, PDUs
- Storage Media DVDs, memory, hard drives, flash drives

# **Display Units**

- Large Screens
- Touch Screens

**Miscellaneous Equipment** – Projectors, Scanners, Cameras, Accessories

Maintenance, Professional Services

See <u>IT Hardware & Software website</u> for listing of primary manufacturers

#### **IT HARDWARE**

#### CDW-G, DTFAWA-11-D-00057

#### **Personal Computing Devices**

- Workstations
- Laptops
- Tablets
- Thin Clients
- Notebooks
- · Workstation Monitors

#### **Asset Exchange, Asset Tagging**

See <u>IT Hardware & Software website</u> for listing of primary manufacturers

#### **IT SOFTWARE**

Microtechnologies LLC, DTFAWA-09-D-00018

# Commercial Off-the-shelf (COTS) Software\*

Examples of the software products available on the contract are:

- Adobe Citrix
- Corel

PKware

• HP

- McAfeeBEACAEMC
- 210

## **Maintenance, Professional Services**

See <u>IT Hardware & Software website</u> for a complete list of manufacturers

\*Some software products must be purchased on enterprise agreements; see <u>IT Hardware & Software</u> website for further information.

## IT VIDEO TELECONFERENCING

VSGi, DTFACT-11-D-00009

# Videoteleconferencing (VTC) & Telepresence

- Cisco Tandberg and Polycom
- Electronic Whiteboards
- Accessories

**Maintenance, Professional Services** 

While many of the SAVES contracts offer similar products from a variety of manufacturers, users are responsible for evaluating and selecting the best value products available on the contract. Specifying or selecting based on name brand requires justification in accordance with AMS T3.2.2.8. FAA IT Standards for a particular name brand are justification to purchase those named products.